

King Charles III's Coronation - Funding Opportunity

South West Local Area Committee (LAC)



The South West LAC is able to fund local activities to celebrate the coronation of King Charles III.

A total of £5000 is available for the South West LAC area and applications are invited for grants of up to £500.

Organisations must be:

- **Operating in the South West LAC area** – this covers the 4 electoral wards of Dore & Totley, Ecclesall, Fulwood and Crookes & Crosspool.
- **A not for profit organisation** - with a bank account in the organisations name and at least two signatories who are not related (if you don't have this please still get in touch and we will try to help you).

Please note- each LAC has funding available so if you cover a different area please get in touch and we can direct you to the correct team.

You can also use this map to check with LAC area you cover - [Local Area Committee Boundaries](#)

Please set out your plans by answering the questions below.

Please expand the spaces under questions if you need to provide more information

1. What is your groups name?

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- 2. What type of organisation are you? e.g. community organisation, TARA, group of local residents**

- 3. Contact details for person making the application.**

Name:
Position in group:
Phone number:
Email:

- 4. Do you already carry out activities in the South West LAC area? If yes, please give a very brief description.**

- 5. Please tell us about the coronation activity you would like to run:**

- 6. Who is the activity aimed at? And when and where will it be held?**

Who is the activity aimed at?

Where and when will it be held?

Location:

Date / time:

- 7. If you can, please give an estimate of how many people would be able to take part in the activity?**

- 8. Do you need public liability insurance for your activity?
If so, please tick to confirm that this would be arranged.**

Please see: [Your guide to organising a street party - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/your-guide-to-organising-a-street-party)

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- 9. Please tick below to confirm that you will make sure you obtain any necessary road closures or permissions.**

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- 10. How much funding do you need:**

Examples of costs that can be covered include food and refreshments, decorations and bunting, hire of entertainers, purchase or hire of equipment, staff time, promotions etc.

Please provide the overall cost and breakdown of costs into key areas of activity e.g. equipment, refreshments, publicity etc.

Area of expenditure	Cost
TOTAL COST	

11. Have you received funding from Sheffield City Council before?

Yes / No

Please provide brief details

12. Grant Agreement

Please complete the highlighted sections on the grant agreement below, Appendix A. This will help us pay any funding as quickly as possible.

Please email your completed form to SouthwestLAC@sheffield.gov.uk

The closing date for applications is **5pm on Tuesday 11th April 2023.**

Successful applicants will be informed no later than Friday 21st April 2023 and grants will be paid as quickly as possible.

In the event of the fund being oversubscribed, decisions on which organisation are funded and for how much will be based on the benefit to residents in the South West LAC area, including how many people would benefit from the event. This may also result in groups / organisations being offered a % of the funding they have requested.

Successful applicants will be paid as soon as possible but groups who have not received funding from the Council before may experience delays while payments are arranged.

If you are successful, your organisation / group will need to submit a short report, including photographs of your activities / event.

Please also keep copies of any relevant receipts.

If you have any questions about the process, please get in touch

SouthwestLAC@sheffield.gov.uk

Appendix A

Signature and Grant Conditions Form

Name of group:

(This should be the same as the one on your bank account if you have one)

Name of your project:

Please Note:

This document outlines the terms and conditions that apply to all grants awarded through this application process. By signing the declaration below you are agreeing to adhere to these terms and conditions if your application is successful.

Grants Conditions

1. We (the group to which the grant was awarded) will use the grant exactly for the purpose for which it is awarded. The details of the grant will be set out in the award and payment letter from the Council.
2. We will take out and maintain appropriate insurance cover for our activities (including the indemnity given in paragraph 3 below). We recognise that the Council has no responsibility to reimburse us in respect of any incidental risks, for example fire or theft, or in respect of any legal claims brought against us for which we are liable, for example compensation claims by a third party, whether or not these occurrences are caused by our negligence. (We note that nothing in these terms excludes or limits the Council's own liability for death or personal injury caused by its own negligence, fraud or fraudulent misrepresentation or any other matter for which it would be unlawful for the Council to exclude or limit or attempt to exclude or limit its liability.)
3. We shall indemnify the Council in respect of all losses, costs, claims, damages and liabilities whatsoever (including without limitation any special, indirect or consequential damage or losses and reasonable legal costs) incurred, received or suffered by the Council as a result of:
 - a) any act or omission (including without limitation negligence or any breach of duty or any infringement of rights of any kind) by us or any of our paid staff and volunteers (including directors/ trustees/ management committee members) (collectively referred to as 'Our Personnel') in connection with or in respect of or in consequence of the undertaking of any activities funded in whole or part by the grant;
 - b) any breach of these terms by us or any of Our Personnel;
 - c) any breach of the law by us or by any of Our Personnel acting in such capacity;
 - d) without limiting paragraphs (a), (b) and (c) above, any claim, proceedings or action brought or threatened against the Council and/ or any of its personnel or elected members by any third party arising from an allegation by that third party of any of the

4. We will obtain any necessary licences and permissions for our activities and conform to all

